

## **CE PROGRAM**

### **AUDIO/VISUAL & TRAINING EQUIPMENT POLICY**

**Purpose:**

This policy is to outline minimum standards for audio visual and training equipment requirements of the CE Program and ensure courses are taught according to established Rules.

- A. Each course site will have access to audio visual equipment and supplies appropriate to the lesson being taught for ALL course conducted under the CE Program. This includes, but is not limited to, a chalkboard/dry erase board, flip chart, slide projector and overhead projector/document camera.
- B. Each course site will have training equipment appropriate to the lesson being taught for ALL courses conducted under the CE Program.
- C. The CE Program Sponsor will maintain agreements with all consortium sites for the sharing of audio visual and training equipment in order to facilitate adherence to this policy.
- D. Consideration of individual course approval by the CE Program Sponsor will take into account whether appropriate audio visual and/or training equipment applicable to the lesson being taught is present.